

Appendix I

New Construction Change Order Request Form

Builder Company Name _____

Construction Contact Name _____

Construction Contact Email _____ Cell # _____

Lot Owner of Record _____

Property Address or Lot# _____

Builder Signature _____ Date _____

Describe the change(s) being requested. As required for clarification attach appropriate updated storyboard, construction, site or landscape plans. Add additional pages as required and note as such.

To be completed by the ARC:

Approved ☐

Denied ☐

Conditions for Approval or Reason for Denial _____
