

## **The Woodlands at Cherokee Valley POA**

PO Box 84

Tigerville, SC 29688

### **Annual Meeting Minutes and Executive Meeting Minutes**

November 31, 2023

Location: Tigerville Fire Department

**Call to Order:** 6:02 pm

**Attendance:**

Jeff Pyle

Linda Gray

Jerry Wise

Tracy Downey

In an Annual Meeting the Quorum Bylaws requirements state that one third of members must be represented via attendance or proxy vote (36 lots represented). At the meeting we had 12 owners present or by proxy with 17 ballots returned. The quorum was not met at the Annual Meeting. Therefore, the meeting was adjourned at 6:10 pm.

An Executive Session was called to order at 6:15 pm following the Annual Meeting Adjournment.

The Executive Board Meeting was called to address the following issues:

- Address letter sent to Board from ARC members
- Plans to fill additional vacant Board position

As a followup from our November 27, 2023 Emergency Executive Board session, Jeff Pyle met with ARC members on November 28, 2023 to answer any questions and solicit feedback. Jeff summarized this meeting to the Board.

A letter was received by the Board from the ARC members. The Board conducted an initial review of the letter and will be working on a response over the next few days. Jeff will reach

out to the ARC and request that there be a combined Board/ARC meeting to discuss process going forward as soon as possible.

With the opening of an additional Board position, just prior to our December 14<sup>th</sup> Annual Meeting, the Board discussed communication to the community and how to proceed with the voting. The Board feels that communication is a vital component in creating a more open and transparent Board leadership. As such, we will be sending out a communication to the community via email to alert them to the additional opening and inform them that they can update their vote if desired. All votes that have been submitted will be valid unless the ballot is recast and submitted to CMG. In this instance, due to the compressed timing, we are unable to send out notifications via mail and obtain any responses in a timely manner. Therefore, communication can only occur via email. (All lot owners and residents are requested to provide email addresses when purchasing lots by CMG. It is the owners' responsibility to update contact information in the CMG system.)

It was also decided that the three new Board members will have a term of 2 years and not have one member with a 1 year term to replace the resigning Board member.

Next Meeting:

Annual Meeting, Thursday, December 14, 2023, 6:00 pm at the Tigerville Fire Station

**Executive Board Meeting was adjourned at 8:20 pm.**